



HADLOW
COLLEGE

Innovation. Experience. Excellence.

MINUTES OF THE GOVERNANCE & SEARCH COMMITTEE

23 OCTOBER 2008

Present: Mr H Guntrip -Co-opted (Chairman)
Mr G Charlton -Business
Mr N Coffin -Business
Mr P Hannan -Principal

In attendance: Mr J Allen -Clerk to the Governors

The meeting commenced at 09.15.

APOLOGIES FOR ABSENCE & DECLARATION OF INTERESTS

1. There were no apologies.

MINUTES

2. **RESOLVED** - that the minutes of the meeting held 5 June 2008 be approved as a correct record and signed by the Chairman.

BOARD MEMBERSHIP

3. The College report '*Board Membership*' was received (copy attached to the signed minutes). The report confirmed that there is currently one external governor vacancy. The Clerk has received from Mr Nigel Wheeler, ex-High Sheriff of Kent, an expression of interest in becoming a governor. The Committee gave consideration on whether to invite Mr Wheeler for interview. The Committee agreed that with the Machinery of Government changes post 2010, the immediate priority is to appoint a governor with current experience of Kent County Council. It was agreed for the Clerk to write to Mr Wheeler informing him that his expression of interest would receive serious consideration at a later stage.
4. It was confirmed that Mr David Somers leaves the Board on 31 December 2008 and that consideration will need to be given to appointing a new governor with effect from 1 January 2009 who has appropriate financial and audit expertise.
5. The student body is in the process of electing its President and Vice President and both post holders are automatically the nominated student governor.
6. It was **RESOLVED**:
 - (i) For the Principal to make contact with Mr S Gibbons to seek his advice on who best to approach at Kent County Council to seek a nomination to join the Board of Governors;

- (ii) The Clerk to write to Mr Wheeler informing him that his expression of interest would receive serious consideration at a later stage;
- (iii) For a search to be undertaken to appoint a governor with appropriate financial and audit expertise to replace Mr D Somers who leaves the Board on 31 December 2008;
- (iv) To note the outcomes of the Student Union elections and to recommend that the Board appoints Mr Oliver Jones and Ms Eloise Penny to be the student governors for the period 1 September 2008 – 31 July 2008; and
- (v) To note the report.

DATE OF NEXT MEETING

7. The date of the next meeting to be confirmed.

The meeting closed at 09.45.

Signed: _____ Date: _____