



**ANNUAL REVIEW OF GOVERNANCE POLICIS, PROCEDURES AND
DECISION-MAKING PROCESSES 2010/11
DATE OF REVIEW: JULY 2011**

No	GOVERNANCE REVIEW	COMMENTARY/ACTION
1	Terms of Reference Audit Committee	Reviewed and deemed adequate for purpose
2	Terms of Reference F&GP Committee	Reviewed and amended to Finance, Commercial & Resources
3	Terms of Reference Strategy & Performance Committee	Reviewed and changed with a new committee formed – Curriculum & Quality Committee
	Terms of Reference Governance & Search Committee	Reviewed and deemed adequate for purpose..
5	Terms of Reference Remuneration Committee	Reviewed and deemed adequate for purpose.
6	Membership of the Board	Reviewed at each meeting of Governance & Search – Vacancies filled within 6 months
7	Committee Membership	Reviewed at the start of each year with membership details confirmed.
8	Register of Interests	Completed by all Members on an annual basis. Full RoI published on College website
9	Audit Skills Analysis	Completed with published audit skills analysis used to inform governor recruitment. Skills Audit is published in Governance Handbook and on College website.
10	Safeguarding & Child Protection Arrangements	CP Policy approved and agreed for all governors to undertake CRB checks. Annual Report to the Board on Safeguarding & Child Protection
11	Governor Links	Policy approved and governor link arrangements in place that are subject to annual review.
12	Governance Policies	Reviewed annually and published in Governance Handbook and on College website
13	Corporation Standing Orders	Reviewed and deemed adequate for purpose
14	Code of Conduct	Reviewed and deemed adequate for purpose
15	Governance Performance Indicators	Reviewed and significant changes made to ensure PIs covered the effectiveness of the College as well as governance matters.
16	Annual Governances Self-Assessment Report	Governance SAR approved by the Board at each December meeting.
17	Annual review of all confidential minutes	Undertaken at the July Board meeting
18	Review of Decision-Making	Published Schedule of Business fully met – Committee's and the Board discharged given responsibilities.