



MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS HELD 02 OCTOBER 2014

Present:	Mr N Coffin	-Chairman
	Ms T Bruton	
	Mr P Dubrow	-Vice Chairman
	Mr H Guntrip	
	Mr P Hannan	
	Mr B McNicoll	
	Ms S Lowen	
	Ms L Currie	
	Mr J Standen	
	Mr C Potter	
	Mr P Morris	
	Mrs S Hart	
	Mr W Bispham	
Mr K Randall		
In attendance:	Mr J Allen	-Clerk to the Governors
	Mr M Lumsdon-Taylor	-Director of Finance & Resources

The meeting commenced at 9.30 a.m.

APOLOGIES, WELCOMES & DECLARATION OF INTERESTS

1. Apologies were received from Mrs L Browne. The new student governor, Mr W Bispham, was welcomed and introductions were made. Other than membership of other Boards and Committees within the Hadlow Group, there were no declared interests against any of the agenda items.

2. The Chair, in his welcoming address, reminded those governors who were board members on other boards within the Hadlow Group, that today they were solely governors on the Corporation of Hadlow College and must act and make any decisions that are in the best interests of Hadlow College.

GOVERNOR LINK ALLOCATIONS 2014-15

3. The College report '*Governor Link Allocations 2014-15*' was received (copy attached to the signed minutes). The report consisted of the agreed Governor Link Policy and the allocations for 2014-15. The allocations for 2013-2014 were duly noted.

4. After further discussion, governors were invited to complete their link visits as soon as possible and to complete and send to the Clerk their visit form. The Clerk would then collate received reports and make these available to the Corporation. It was agreed to keep the record keeping 'informal' and the Clerk to keep a record of visits conducted. The Clerk to follow up on any visits not undertaken.

PRINCIPAL'S UPDATE

5. The Principal made available a presentation covering the following themes:
- Enrolment
 - Staff recruitment
 - Summer capital works
 - Success rates
 - Project updates
 - Finance
 - Strategic Plan 2015 – 2020
 - Inspection year
6. It was confirmed that the detail behind the themes reported on would be made available to the Committees at their next scheduled meetings.
7. A discussion took place on how best to keep all governors informed on developments within the Hadlow Group. It was agreed to adopt the following approach:
- (i) For minutes from the Hadlow Group Board meetings to be circulated to all governors within the Hadlow Group; and
 - (ii) To have on each Board/Corporation agenda an 'Exceptional Reporting' agenda item to be used to report on either positive or negative events that may have occurred within the Hadlow Group.

STEWARDSHIP TOUR AND LUNCH WITH GOVERNOR LINK STAFF

8. The meeting concluded with a tour covering parts of the Hadlow College campus and a lunch where governors met with their governor link member of staff.

DATE OF NEXT MEETING

9. Thursday 11 December 2014.

The meeting concluded at 13.30

Signed: _____ Date: _____