

APPRENTICESHIPS INFORMATION

Hints and Tips on how to find an Apprenticeship

Register for an account on the Government website 'Find an Apprenticeship'. Once you have set up an account, you will be able to set the filters to send you direct apprenticeship vacancies within your chosen subject areas, location and travel distance. By creating an account, you can choose to receive instant alerts when a new vacancy has been uploaded and directly apply for an Apprenticeship. You can also find vacancies on our college websites and discover more about Apprenticeships on Skills England.

**For further support and guidance,
please contact:**

Hope West – Head of Apprenticeships
hopewest@northkent.ac.uk or
Apprenticeships@northkent.ac.uk



FAQ's

Do I need to have a GCSE in English and Maths to do an Apprenticeship?

YES! English and Maths are paramount to you being able to study for an Apprenticeship. Maths and English entry levels vary depending on the type and level of Apprenticeship, for example, a Business Administration Apprenticeship Level 3, requires Grade 4's in both English and Maths.

What if my GCSE's are quite low?

We will assess your current grade and support you in finding the right course and at the right level that meets your needs. It maybe that you are referred to undertake a level 1 Full-Time course prior to looking for an Apprenticeship, which will also help you to build on your Maths and English.

Can I do an Apprenticeship if I have an EHCP and/or need Additional Support?

YES! Once you have been accepted, prior to starting the apprenticeship, you will undertake an assessment of needs to ensure that you are given the right support from the offset of your Apprenticeship.

Do I have to attend college during my Apprenticeship?

YES! Most Apprentices attend college 1 day a week to gain vital knowledge, skills and to start to adopt key behaviours that are required within industry practices.

Do I get paid for being an Apprentice?

YES! Your Apprenticeship is a real job, you will have a contract of employment and receive employee benefits such as paid holiday. Pension Schemes and some will include sickness entitlements.

Pay for an Apprentice varies by employers, and some pay above the National Apprenticeship Minimum Wage. The Government review Apprenticeship Minimum Wages

Annually and any changes to the minimum rate will come into effect on the 01st of April every year. You can find out the current rates by visiting National Minimum Wage and National Living Wage rates - GOV.UK (www.gov.uk)

Do I get paid for the days I have to attend college?

YES! Your college study day forms part of your contracted working hours that have been agreed by you and your employer; All college attendance excluding Maths and English will form part of your off the job training requirement. Every Apprentice is entitled to a minimum of 6 hours a week study time.

I want to start an Apprenticeship in September, when should I start looking?

You will need to start exploring Apprenticeship career routes around the end of April/early May. You will need to register and setup an account on Find me an Apprenticeship, start to prepare your CV research and approach local employers directly. Explore opportunities for undertaking evaluable work experience which will give you a valuable insight into your apprenticeship route. Contact our Apprenticeship Department and Careers Teams for any help and support.

I am a Parent/Guardian, should I be contacting local employers on behalf of my son/daughter?

Our advice is NO because employers prefer to hear directly from the person interested in the role. Suggest to your son/daughter to research employers and to find out more about what they want to do by exploring opportunities and career progression routes; encourage them to write to employers attaching their CV with a covering letter explaining why they are interested.

Will I be kept informed about my son/daughter's progress whilst they are on an Apprenticeship?

YES, the training provider will keep you regularly informed regarding the progress of your son/daughter if they are aged between 16-18 years of age